

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

0130-01589-0035

Date: September 1, 2020

To: The Mayor
The CouncilAttn: Heleen Ramirez, Legislative Coordinator, Mayor's Office
Patrice Lattimore, Council and Public Services Division, City Clerk's OfficeFrom: Richard H. Llewellyn, Jr., City Administrative Officer Subject: **PHASE II ECIVIS GRANTS MANAGEMENT PROGRAM – GRANT
ACCEPTANCE PACKET FOR THE LOS ANGELES COUNTY GRANT AWARD
DISPUTE RESOLUTION PROGRAM (RESTORATIVE JUSTICE)**

Attached is the Grant Acceptance Packet (Packet) for a grant award in the amount of \$137,810 from the County of Los Angeles Department of Workforce Development, Aging and Community Services for the period from July 1, 2020 through June 30, 2021 for the City Attorney's Dispute Resolution Program (DRP).

Grant funding will support the Neighborhood Justice Program (NJP), which provides eligible first-time, non-violent misdemeanor offenders the opportunity to participate in a pre-filing diversion program in-lieu of having their cases filed and processed through the traditional criminal justice system. The total cost of the program is \$172,263, of which \$137,810 will be reimbursed to the City as follows: \$87,035 in salaries; \$39,705 in fringe benefits; \$10,000 in contracted services; and, \$1,070 in office supplies. The remaining \$34,453 cost is the City's match requirement, which will be met through other indirect costs included in the 2020-21 City Budget. Funding will support one existing Administrative Coordinator I position. No position authorities are requested at this time.

As a participant in the Grants Pilot Program, the City Attorney's Office submitted the Packet for review and analysis by the City Administrative Officer (CAO) Grants Oversight Unit and the assigned CAO analyst.

This Office reviewed the Packet for completeness, conducted a concise analysis, and prepared a Fiscal Impact Statement. The Packet consists of the following:

- Review of Grant Award and Acceptance Determination
- Department Request for Acceptance of Grant Award

Should you have any questions regarding the Packet, please contact Samantha Jew at (213) 473-7581.

RHL:EFR:SJ:04210011

Attachment

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Review of Grant Award and Acceptance Determination

| | | |
|---|--|--|
| Recipient City Department: Office of the City Attorney | | Award Notification Date: June 30, 2020 |
| Grant Award Title: Dispute Resolution Program (Restorative Justice) | | Grant Amount: \$137,810 Prior Grant Award(s): \$137,810 |
| Awarding Agency: County of Los Angeles | | |
| Grant Agreement Number/Reference: DRP192008/C.F. 19-1194 | Performance Start Date: 7/1/2020 | Performance End Date: 6/30/2021 |
| <p>Purpose: The Office of the City Attorney requests authority to accept a \$137,810 grant award for the Fiscal Year 20-21 Dispute Resolution Program (Restorative Justice) from the County of Los Angeles Department of Workforce Development, Aging and Community Services for the period of July 1, 2020 through June 30, 2021. Funding will be utilized to support the Neighborhood Justice Program (NJP), which provides eligible first-time, non-violent misdemeanor offenders the opportunity to participate in a pre-filing diversion program in-lieu of being processed through the traditional criminal justice system. This is the second year of a five-year grant award, renewable each year.</p> | | |

| Checklist for Grant Acceptance: | Yes | No | N/A | Comments |
|--|-----|----|-----|---|
| 1. Authority for Grant Acceptance | | | | |
| <ul style="list-style-type: none"> Department requests acceptance of the Grant | X | | | () Terms/Conditions outlined in Award Notice/Grantor Agreement |
| 2. Match Requirement Review | | | | |
| <ul style="list-style-type: none"> Match Sources Identification completed | X | | | () Obtain match requirements from Award Notice/Grantor Agreement |
| <ul style="list-style-type: none"> Additional Funds requested | | X | | () Submit to CAO for review |
| 3. Charter Section 1022 Determination | | | | |
| <ul style="list-style-type: none"> Charter Section 1022 findings completed | | | X | () Submit to CAO for review and determination |
| 4. Provisions for Grant-Funded Contracts | | | | |
| <ul style="list-style-type: none"> Standard and Grantor Provisions or equivalent language is included | | | X | () Incorporate Provisions or Language into proposed agreement |
| <ul style="list-style-type: none"> Pro Forma Agreement RFP <input type="checkbox"/> MOU <input type="checkbox"/> PSA <input type="checkbox"/> | | | X | () Submit to City Attorney for review and approval; copy to CAO |
| 5. Personnel Authorities | | | | |
| <ul style="list-style-type: none"> Department has submitted a request for position(s) | | X | | () Review documents and make determination |
| 6. Grant Implementation Recommendations | | | | |
| <ul style="list-style-type: none"> Department has submitted grant implementation instructions | X | | | () Submit to CAO for review |
| 7. Controller Instructions for Fund/Accounts Set-Up | | | | |
| <ul style="list-style-type: none"> Department has requested Funds/Accounts Set-up | X | | | |
| 8. Governing Body Resolution/Certification | | | | |
| <ul style="list-style-type: none"> Department has submitted Resolution/Certification | | | X | () Submit to CAO and City Attorney for review |
| 9. Fiscal Impact Analysis | | | | |
| <ul style="list-style-type: none"> Department has submitted Fiscal Impact Statement | X | | | () Submit to CAO for review and determination |

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Review of Grant Award and Acceptance Determination

10. Grant Award Summary

The Office of the City Attorney requests approval to accept \$137,810 in grant funding from the County of Los Angeles Department of Workforce Development, Aging and Community Services for the Dispute Resolution Program (DRP) Restorative Justice for a grant performance period of July 1, 2020 through June 30, 2021. There is a City match requirement of \$34,453, or 25-percent of the grant award. This is the second year of a five-year grant award period, with funding renewable every year.

Grant funding will be utilized in support of the City Attorney's Neighborhood Justice Program (NJP), which provides eligible first-time, non-violent misdemeanor offenders the opportunity to participate in a pre-filing diversion program in-lieu of going through the traditional criminal justice system. The NJP operates both virtually and in-person through 12 community sites, including Family Source Centers, located throughout the City.

(Continued on Page 3)

11. Recommendations

Pursuant to a review of departmental recommendations for this grant, please provide a complete list of necessary actions for implementation including acceptance of the award by the City, Controller instructions for fund and accounts set-up, coordination of project activities, etc.

That the Council, subject to the approval of the Mayor:

1. Authorize the City Attorney or designee to approve the Standard Agreement with the County of Los Angeles Department of Workforce Development, Aging and Community Services for the period of July 1, 2020 through June 30, 2021, subject to the approval of the City Attorney as to form;
2. Accept funding in the amount of \$137,810 from the County of Los Angeles Department of Workforce Development, Aging and Community Services to maintain operations;
3. Approve the City cash and in-kind match and additional contribution in the amount of \$34,453 for the period of July 1, 2020 through June 30, 2021;
4. Authorize the Controller to:
 - a. Establish a receivable within Fund No. 368 in the amount of \$137,810 from the County of Los Angeles;
 - b. Establish a new appropriation account within Fund No. 368 as follows:

Account No. 12T702 - DRP RJ Grant - \$137,810;
 - c. Transfer \$87,035 from Fund No. 368, Account No. 12T702 to Fund No. 100, Department No. 12, Account No. 001010, Salaries, General;
 - d. Upon receipt of grant funds, transfer up to \$39,705 from Fund No. 368, Account No. 12T702 to Fund No. 100, Department No. 12, Revenue Account No. 5346, Related Cost Reimbursements from Grants; and,

(Continued on Page 4)

12. Fiscal Impact Statement

☒ **Yes** This Office finds that the Grant complies with City financial policies as follows (see below):

☐ **No** This Office finds that the Grant does not comply with City financial policies as follows (see below):

The total cost of the Fiscal Year 2020-21 Dispute Resolution Program Restorative Justice is \$172,263, of which \$137,810 will be reimbursed by the County of Los Angeles Department of Workforce Development, Aging and Community Services. The match requirement for the grant is \$34,453, which will be satisfied through indirect costs included in the 2020-21 City Budget. The recommendations in this report are in compliance with the City's Financial Policies in that budgeted appropriations will be balanced against grant receipts.

Doc. ID 04210011

| | | | |
|--------------|----------------|-------------------|------|
| Samantha Jew | Edward F. Roes | | |
| CAO Analyst | Chief | CAO/Assistant CAO | Date |

10. Grant Award Summary (Continued from Page 2)

During Fiscal Year 2019-20, the NJP successfully resolved 660 of 677 diversion cases. As of June 30, 2020, the NJP has received a total of 5,903 referrals for pre-filing division and initiated 3,620 diversion cases, of which 3,393 cases were successfully resolved. The NJP's total two-year recidivism rate, which includes all 21 Los Angeles Police Department area divisions, is five-percent. Participants of NJP have completed 24,709 hours of community service throughout Los Angeles.

The total cost of the program is \$172,263, of which \$137,810 is reimbursable to the City as follows: \$87,035 for direct costs, \$39,705 for fringe benefits, \$1,070 for office supplies, and \$10,000 for contractual services. Funding for contracted services will be utilized to evaluate the NJP's currently restorative justice model and identify best practices to improve the recidivism rate. The City is required to provide a match of \$34,453 for the remaining costs of the program. The match will be satisfied through indirect costs included in the 2020-21 City Budget.

It should be noted that Recommendation No. 3 in this report differs from the respective recommendation found in the City Attorney's transmittal dated July 21, 2020 to correct an inadvertent error in the City's match contribution from \$43,648 to \$34,453. The Office of the City Attorney concurs with these changes.

11. Recommendations (Continued from Page 2)

5. Authorize the City Attorney, or designee, to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.



MIKE FEUER
CITY ATTORNEY

MEMORANDUM

To: The Honorable Eric Garcetti Honorable Members of City Council
Mayor of Los Angeles City of Los Angeles
City Hall City Hall
Los Angeles, CA 90012 Los Angeles, CA 90012
Attention: Mandy Morales Attention: Patrice Lattimore

From: Janette Flintoft, Director of Grants Operations

Date: July 21, 2020

Re: FY 2020/21 Dispute Resolution Program (Restorative Justice)
CF #19-1994
Funding - Year 2/5

Transmitted herewith for Mayor and City Council consideration is FY 2020/21 funding totaling \$137,810 to offset one full time Neighborhood Justice Program (NJP) position. Funding originates from the County of Los Angeles Department Workforce Development, Aging and Community Services, following a competitive process. The County serves as the pass through agency to allocate California Dispute Resolution Program Act monies.

This term represents Year Two of a five year grant award, renewable each year.

NJP provides eligible first-time, non-violent misdemeanor offenders a valuable opportunity to participate in a pre-filing diversion program in lieu of having their case filed and processed through the traditional criminal justice system. During FY 2019/20, NJP initiated 677 diversion cases and successfully resolved 660 of them. A total of 42 mediators and 29 stakeholder groups underwent training. As of June 30, 2020, NJP has received a total of 5,903 referrals for pre-filing diversion, initiated 3,620 diversion cases, and successfully resolved 3,393 of them. NJP's total two-year citywide recidivism rate (including all 21 Los Angeles Police Department area divisions) is five percent. NJP operates both virtually and in person through 12 community panel sites including Family Source Centers located throughout the City of Los Angeles. NJP participants have completed 24,709 hours of community service throughout Los Angeles.



City of Los Angeles
Grant Award Notification and Acceptance

| | | | |
|---|------------------|--|---------------------|
| Recipient Department | | | |
| This Grant Award is: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation/Renewal <input type="checkbox"/> Supplemental <input type="checkbox"/> Suballocation | | | |
| Grants Coordinator: | Saminh Greenberg | E-Mail: saminh.greenberg@lacity.org | Phone: 213-978-3926 |
| Project Manager: | Saminh Greenberg | E-Mail: saminh.greenberg@lacity.org | Phone: 213-978-3926 |
| Department/Bureau/Agency: | City Attorney | | Date: 07/21/2020 |

| | | | |
|---|---------------------------|-----------------------------|---------------------------------|
| Grant Information | | | |
| Name of Grantor: | | Pass Through Agency: | |
| County of Los Angeles Department Workforce Development, Aging and Comm | | | |
| Grant Program Title: | | Notification of Award Date: | |
| Dispute Resolution FY 2020-21 (Restorative Justice) Department: City Attorney | | 06/30/2020 | |
| Funding Source (Public / Private): | Grant Type: | Funds Disbursement: | Agency's Grant ID: |
| County/Regional | Competitive/Discretionary | Reimbursement | CFDA#: 19-1994 |
| | | | Other ID#: |
| | | | eCivis ID#: |
| Match Requirement: | Yes | Amount: | 34,453 %Match 25 |
| Match Type: | Cash | Identify Source of Match: | |
| Fiscal Information: | Awarded Funds: | Match/In-Kind Funds: | Additional/Leverage Funds: |
| | \$137,810.00 | 34,453 | Total Project Budget: \$172,263 |

| Approved Grant Budget Summary | | | | |
|-------------------------------|---------------------|------------------|------------|--------------------|
| Category | Awarded | Match | Additional | Explanation |
| Personnel | | | | |
| Personnel | 87,035 | \$0.00 | | AC |
| Fringe | 39,705 | \$0.00 | | AC |
| Materials/Supplies | | | | |
| Supplies | 1,070 | \$0.00 | | Office supplies |
| Contractual Services | | | | |
| Professional | 10000 | \$0.00 | | Project evaluation |
| Total | \$137,810.00 | 34,453.00 | | |

| | |
|---|---|
| Approved Project | |
| Descriptive Title of Funded Project: | Dispute Resolution FY 2020-21 (Restorative Justice... |
| Performance Period Start/End Dates (Month/Day/Year): | Citywide: yes |
| Start: 07/01/2020 End: 06/30/2021 | Affected Council District(s): all |
| | Affected Congressional District(s): |
| Purpose: | |
| Identify Internal Partners (City Dept/Bureau/Agency): | |
| Identify External Partners: community partners and non-profits where NJP panels are co-located. | |

Summary

Please provide a project summary including goals, objectives (metrics), specific outcomes, and briefly describe the activities that will be used to achieve these goals. You may attach an additional sheet of paper if necessary.

NJP provides eligible first-time, non-violent misdemeanor offenders a valuable opportunity to participate in a pre-filing diversion program in lieu of having their case filed and processed through the traditional criminal justice system. During FY 2019/20, NJP initiated 677 diversion cases and successfully resolved 680 of them. A total of 42 mediators and 29 stakeholder groups underwent training. As of June 30, 2020, NJP has received a total of 5,903 referrals for pre-filing diversion, initiated 3,820 diversion cases, and successfully resolved 3,393 of them. NJP's total two-year citywide recidivism rate (including all 21 Los Angeles Police Department area divisions) is five percent. NJP operates both virtually and in person through 12 community panel sites including Family Source Centers located throughout the City of Los Angeles. NJP participants have completed 24,709 hours of community service throughout Los Angeles.

Recommendations

Please provide a complete list of necessary actions for implementation, including acceptance of the award by the City, Controller instructions for fund and accounts set-up, coordination of project activities (such as contract and position authorities).

We therefore request that the City Council, subject to the approval of the Mayor: 1. AUTHORIZE the City Attorney or his designee to approve the Standard Agreement with the County of Los Angeles Workforce Development, Aging, and Community Services for the period of July 1, 2020 to June 30, 2021, subject to the approval of the City Attorney as to form. 2. ACCEPT funding in the amount of \$137,810 from the Community and Senior Services of Los Angeles County to maintain operations. 3. APPROVE the City cash and in-kind match and additional contribution in the amount of \$43,648 for the period of July 1, 2020 through June 30, 2021. 4. AUTHORIZE the Controller to: a. Establish a receivable within Fund 368 in the amount of \$137,810 from the County of Los Angeles b. Establish a new appropriation account within Fund 368 as follows. Account 12T702 – DRP RJ Grant - \$ 137,810 c. Transfer \$ 87,035 from Fund 368, Account 12T701 to Fund 100, Department 12, Account 001010 – Salaries General. d. Upon receipt of grant funds, transfer up to \$ 39,705 from Fund 368, Account 12T701 to Fund 100, Department 12, Revenue Account 5346 – Related Cost Reimbursements from grants. 5. AUTHORIZE the City Attorney to prepare Controller instructions for any necessary technical adjustments, subject to the approval of the City Administrative Officer and instruct the Controller to implement the instructions.

Fiscal Impact Statement

Please describe how the acceptance of this grant will impact the General Fund. Provide details on any additional funding that may be required to implement the project/program funded by this grant.

There is no fiscal impact to accept this grant. Indirect costs of \$43,648 (CAP 40) are associated with existing staff positions and are included in the adopted FY 2020 2021 budget.

Acceptance Packet

The above named Department has received an award for the Grant Program identified above, accepts full responsibility for the coordination and management of all Grant funds awarded to the City, and will adhere to any policies, procedures and compliance requirements set forth by the Grantor and its related agencies or agents, as well as those of the City, and its financial and administrative departments. The following items comprise the Acceptance Packet and are attached for review by the CAO Grants Oversight Unit:

- | | |
|---|---|
| <input type="checkbox"/> Grant Award Notification and Acceptance | <input type="checkbox"/> Copy of Award Notice |
| <input checked="" type="checkbox"/> Grant Project Cost Breakdown (Excel Document) | <input checked="" type="checkbox"/> Copy of Grant Agreement (if applicable) |
| <input checked="" type="checkbox"/> Detail of Positions and Salary Costs (Excel Document) | <input type="checkbox"/> Additional Documents (if applicable) |

Department Head Name: _____

Department Head Signature: _____

Date: 7/2/20

For CAO Use Only

The Office of the City Administrative Officer, Grants Oversight Unit has reviewed the information as requested, and has determined that the Acceptance Packet is:

- ☐ Complete The Acceptance Packet has been forwarded to appropriate CAO analyst
☐ Returned to Department (Additional information/documentation has been requested).
☐ Flagged (See comments below.)

Comments: _____

CAO Grants Oversight Unit Signature: _____

Date: _____

| Grant Name: | | Department: | | |
|--------------------------------|------------------------|--------------------|----------------|-------|
| Grant Project Breakdown | | Additional Costs** | | |
| | Grant Funds | City Funds | Non-City Funds | Total |
| <u>Salaries</u> | | | | |
| 1010 Salaries General | | | | |
| 1020 Salaries Grant Reimbursed | 87,035 | | | |
| 1070 Salaries As Needed | | | | |
| 1090 Overtime | | | | |
| Salaries Total: | | | | |
| <u>Related Costs*</u> | | | | |
| | <u>CAP Rate</u> | | | |
| Fringe Benefits | 45.62% | 39,705 | | |
| Department Administration | | | 34,453 | |
| Central Services | | | | |
| Related Costs Total: | | | | |
| <u>Expense</u> | | | | |
| 2120 Printing & Binding | | | | |
| 2130 Travel | | | | |
| 3040 Contractual Services | 10,000 | | | |
| 3310 Transportation | | | | |
| 4160 Governmental Meetings | | | | |
| 6010 Office Supplies | 1,070 | | | |
| 6020 Operating Supplies | | | | |
| 7300 Equipment | | | | |
| Expenses Total: | | | | |
| Grand Total: | \$ 137,810 | | | |

*Please use the full Cost Allocation Plan (CAP) rates unless disallowed by the Grantor. CAP rates should be applied to Gross Salaries (including Compensated Time Off.)

**Other sources of funding. Please indicate whether these funds are part of a match requirement and whether they are already provided or new funding is required.

Department:
Project Name:

Job Classification

| Job Classification | Total New | Existing | Grant Funding | | Reimbursable* | | Other Funding Sources | | Non-City | |
|--------------------|-----------|----------|---------------|---------|---------------|------|----------------------------|-----|----------|-----|
| | | | No. | Cost | No. | Cost | City Non-Reimbursable** | No. | Cost | No. |
| AC 1 | 1 | 1 | 1 | 126,740 | | | | | | |

Total:

Indicate classification code by each position and percentage of time spent on this grant. The amounts shown here are salary costs. Related costs (fringe benefits, department administration and central services) are separate and will be added to salaries, will result in the full costs for personnel. *Reimbursable costs are savings to the City. These costs would be reimbursed by grant funds. **Non-reimbursable costs may not be reimbursed by the Grant but could be used as a Match or as additional costs for the program.

**COUNTY OF LOS ANGELES
WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES**

**FY 20-21 DISPUTE RESOLUTION PROGRAM BUDGET
BUDGET SUMMARY**

AGENCY NAME: Office of the Los Angeles City Attorney
ADDRESS: 100 N. Main St., 8th fl, LA CA 90012
CONTACT NAME: Samin Greenberg

SUBWARD #: DRP192008
AMENDMENT #: 1
CONTACT PHONE: 213-978-7185

SERVICE CATEGORY: Restorative Justice

A. FUNDING SUMMARY

| PROGRAM FUNDING AMOUNT | | | |
|------------------------|-----------------------|---------|-------------|
| PROGRAM FUNDING* | SUBRECIPIENT MATCH ** | | GRAND TOTAL |
| | CASH | IN-KIND | |
| \$ 137,810.00 | \$ 34,453.00 | \$ - | \$ 172,263 |

B. PERSONNEL COSTS & NON-PERSONNEL COSTS

| LINE ITEM EXPENDITURES | | | | |
|------------------------|-------------------|--------------------|-------------|-------------------|
| LINE ITEM | PROGRAM FUNDING | SUBRECIPIENT MATCH | | GRAND TOTAL |
| | | CASH | IN-KIND | |
| Staff Salaries & Wages | \$ 87,035 | \$ - | \$ - | \$ 87,035 |
| Staff Fringe Benefits | \$ 39,705 | \$ - | \$ - | \$ 39,705 |
| Non-Personnel Costs | \$ 11,070 | \$ 34,453 | \$ - | \$ 45,523 |
| Total | \$ 137,810 | \$ 34,453 | \$ - | \$ 172,263 |

C. OTHER BUDGET COSTS

| LINE ITEM EXPENDITURES | | | | |
|-------------------------------|-----------------|--------------------|-------------|-------------|
| LINE ITEM | PROGRAM FUNDING | SUBRECIPIENT MATCH | | GRAND TOTAL |
| | | CASH | IN-KIND | |
| Lower Tier Subrecipients Cost | \$ - | \$ - | \$ - | \$ - |
| Total | \$ - | \$ - | \$ - | \$ - |

Notes:

* The Program Funding must match the amount indicated in your agency's Award Letter.

** Match must be at a minimum 25% of the Program Funding amount.

COUNTY OF LOS ANGELES
WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES
FY 20-21 DISPUTE RESOLUTION PROGRAM BUDGET
LINE ITEM DETAIL

AGENCY NAME: Office of the Los Angeles City AttorneySUBAWARD #: DRP192008AMENDMENT #: 1**SERVICE CATEGORY:** Restorative Justice

| LINE ITEM EXPENDITURES | | | | |
|----------------------------------|-------------------|-----------------------------|-------------|-------------------|
| | Program Funding | Subrecipient Matching Share | | GRAND TOTAL |
| | | Cash | In-kind | |
| PERSONNEL COSTS | (A) | (B) | (C) | (SUM A+B+C) |
| Staff Salaries & Wages | \$ 87,035 | | | \$ 87,035 |
| Staff Fringe Benefits | \$ 39,705 | | | \$ 39,705 |
| Sub-Total Personnel Costs | \$ 126,740 | \$ - | \$ - | \$ 126,740 |

| | Program Funding | Subrecipient Matching Share | | GRAND TOTAL |
|--|------------------|-----------------------------|-------------|------------------|
| | | Cash | In-kind | |
| NON-PERSONNEL COSTS | (A) | (B) | (C) | (SUM A+B+C) |
| Facility Rent | | | | \$ - |
| Utilities (Telephone, Gas, Electricity, Water) | | | | \$ - |
| Janitorial Services | | | | \$ - |
| Maintenance Repairs | | | | \$ - |
| Equipment Purchase/Lease ¹ | | | | \$ - |
| Office Supplies | \$ 1,070 | | | \$ 1,070 |
| Training Materials | | | | \$ - |
| Consumable Supplies | | | | \$ - |
| Advertisement | \$ - | | | \$ - |
| Print / Reproduction | | | | \$ - |
| Professional Services/Consultants ² | \$ 10,000 | | | \$ 10,000 |
| Lower Tier Subrecipient ¹ | | | | \$ - |
| Audit | | | | \$ - |
| Travel | | | | \$ - |
| Meeting/Conferences | | | | \$ - |
| Insurance: | | | | \$ - |
| A) Liability/Automobile | | | | \$ - |
| B) Building | | | | \$ - |
| Staff Training/Workshops/TA | \$ - | | | \$ - |
| Other (Related Cost CAP 40) | | \$ 34,453 | | \$ 34,453 |
| Sub-Total Non-Personnel Costs: | \$ 11,070 | \$ 34,453 | \$ - | \$ 45,523 |

Notes:

- ¹ Equipment purchase/lease agreements require prior County approval
- ² Professional Services/Consultant/Subcontractors require prior County approval
- ³ Travel is limited to (2) two staff and requires prior County approval



lacounty.gov

Hilda L. Solis
Mark Ridley-Thomas
Shella Kuehl
Janice Hahn
Kathryn Barger

**COUNTY OF LOS ANGELES
WORKFORCE DEVELOPMENT, AGING
AND COMMUNITY SERVICES**

3175 West Sixth Street • Los Angeles, CA 90020
Tel: 213-738-2600 • Fax 213-487-0379

To enrich lives through effective and caring service



wdacs.lacounty.gov

Cynthia D. Banks
Director

Otto Solórzano
Chief Deputy

SENT VIA EMAIL

June 23, 2020

Mr. Mike Feuer, City Attorney
Office of the Los Angeles City Attorney
200 N. Spring Street, 23rd Floor
Los Angeles, CA 90012

Dear Ms. Feuer:

**DISPUTE RESOLUTION PROGRAM
SUBAWARD AMENDMENT NO. 1 (COMMUNITY) AND NO. 1 (VICTIM-OFFENDER)
FISCAL YEAR 2020-2021 FUNDING ALLOCATIONS**

This notice provides your agency with Fiscal Year (FY) 2020-21 Dispute Resolution Program (DRP) funding allocation(s) being issued under Subaward Amendment No. 1 (Community) and No. 1 (Victim-Offender). Your agency's FY 2020-21 funding is as follows:

| Contract Number | Service Category | FY 2020-21 Funding Allocation | Maximum Contract Sum (Years 1 through 5) |
|-----------------|------------------|----------------------------------|---|
| DRP192009 | Community | \$149,653 | \$748,265 |
| DRP192008 | Victim-Offender | \$137,810 | \$689,050 |

The above-referenced allocation(s) are effective July 1, 2020 through June 30, 2021 and are contingent upon the availability of funds. Funding for subsequent program years are provided on an annual basis and are contingent upon the availability of funds.

Subaward Amendment No. 1 (Community) and No. 1 (Victim-Offender) documents will be issued by email with instructions on their completion.

Any questions regarding this letter may be directed to Helen Kim of my staff at hkim@wdacs.lacounty.gov.

Respectfully yours,

Carol Domingo

Carol Domingo
Program Manager
Contracts Management Division

C: Saminh Greenberg
Shaphan Roberts

CD:HK:hk